

# CHAPLAINCY

Our nationally recognised, accredited and Austudy approved vocational course (Certificate IV in Theology) is the ideal way for you to achieve career goals in Chaplaincy. This is an external course.

**VOCATIONAL PLACEMENT:** Students are required to undertake volunteer work on behalf of their local church actively participating in a community based ministry/activity where they can gain chaplaincy skills and experience.

**WHO CAN APPLY:** Applicants will need to complete an Interview Questionnaire to ascertain their suitability and availability for Vocational Placement and may be required to obtain a Suitability Card and/or Police Check depending on the requirements of the Vocational Placement Provider. Applicants will need a reference from their local Pastor

**AFFILIATIONS:** This specialised chaplaincy training fulfills the entry requirements for (AOG) Chaplaincy Australia. Other ministry organisations may have other requirements.

## CHAPLAINCY SUBJECTS

HCCM120 Introduction to Chaplaincy  
HCCM121 Chaplaincy to individuals & groups  
HCCM122 Specialist Communication Skills  
HCCM123 Chaplains Response to Client Issues  
HCCM101 Foundational Christianity\*

\*For students with no previous theology training

## COURSE FEES

**Registration Fee:** \$100

Non-refundable once-only fee

**Course Fees:** \$120 per subject

**Vocational Placement:** \$5 per subject

RPL: Fees will apply, enquire at our office for application  
form phone: 0755018000

## STUDY EXTERNALLY

**OPTION ONE: Five Chaplaincy Subjects** Enrol into the Certificate IV in Theology (30272Qld). Complete five chaplaincy subjects and receive a Statement of Attainment. Students complete **50** hours of Vocational Placement. Austudy is NOT available and training takes five months.

**OPTION TWO: Certificate IV in Theology (12 subjects)** Enrol into the Certificate IV in Theology (30272Qld). Complete five chaplaincy subjects plus another seven Bible subjects. You'll receive the Certificate IV in Theology plus a Statement of Results listing all competencies achieved. Students complete **240** hours of Vocational Placement. Austudy is available when you complete ONE subject every month for 12 months.

**WHEN CAN I START?** Phone Hope College 07 5501 8000 and ask for a Chaplaincy enrolment pack. Complete the application form and the Interview Questionnaire and post to Hope College including \$100 (non-refundable registration). On receipt of all your completed enrolment paperwork (including your pastor's reference) Hope College will assess your suitability for Chaplaincy training.

# Chaplaincy Training

## Certificate IV in Theology 30272QLD



## Distance Education – Enrol Anytime!

This training provides students with an understanding of the role and responsibilities of a chaplain and has been developed in consultation with industry practitioners. You will be equipped with core Chaplaincy skills in communication, basic counselling, cross-cultural awareness, stress management and responding to various issues including grief and loss, substance abuse and crisis situations.

Different Chaplaincy roles will require different specialist skill sets. For example, Army Chaplains have well defined roles and application procedures. Some denominations require a Certificate IV for ordination, or some theological training. There are no national standards, as this ministry is self-regulating. It is best to talk with your church, the Chaplaincy department of your denomination and with the workplace that is open to having a chaplain regarding their specific requirements.

### Entry Criteria

Your application will be assessed using the following selection criteria:

1. Applicants will need to complete an Interview Questionnaire to ascertain their suitability for community-based work and may be required to obtain a Suitability Card and/or Police Check.
2. Applicants will need a reference from their local Pastor.

### COURSE STRUCTURE

#### Chaplaincy Subjects

HCCM120	Introduction to Chaplaincy
HCCM121	Chaplaincy to Diverse Individuals and Groups
HCCM122	Specialist Communication Skills for Chaplains
HCCM123	A Chaplain's Response to Client Issues

#### **OPTION ONE: Certificate IV in Theology 30272QLD (12 subjects)**

Complete the four chaplaincy subjects listed above, plus another eight theology subjects to complete the full Certificate IV in Theology.

Under Option 1 students are required to complete **240 hours of Vocational Placement** i.e. volunteer work on behalf of their local church. 100 of these hours must be actively participating in a community based ministry where they can gain chaplaincy skills and experience.

#### **OPTION TWO: Four Chaplaincy Subjects (4 subjects) only - recommended for applicants who have prior theological training**

Enrol into the Certificate IV in Theology 30272QLD, complete the four chaplaincy subjects and you'll receive a Statement of Attainment listing the following national competencies:

BSBCMN402A	Develop work priorities
BSBMKG406A	Build Client relationships
CHCCS405A	Work effectively with culturally diverse clients and co-workers *
CHCCOM3C	Utilise specialist communication skills to build strong relationships *
CHCGROUP2C	Support group activities
CHCNET3B	Develop new networks
CHCPOL1A	Participate in policy development
* These units can be directly credited towards a <i>Certificate IV in Community Services Work CHC40902</i>	

Under Option 2 students are required to complete **100 hours of Vocational Placement** i.e. volunteer work on behalf of their local church actively participating in a community based ministry where they can gain chaplaincy skills and experience.

### Assessment

Exercises, questions, case scenarios, research, portfolios and workplace competency.

### Support services

Training support is provided by Hope College staff via phone, email and/or internet for the duration of the course. Our specialist chaplaincy trainer is Pastor Christian Kahnt who is chaplain of Bond University.

### On-going Education Options

Completion of this course qualifies you for entry into the Diploma in Theology and will provide partial Direct Credit Transfer into the following: Certificate IV in Community Services Work, Certificate IV in Youth Work, Certificate IV in Business, Diploma of Community Welfare Work and a range of other nationally recognised qualifications.

### Award

Nationally recognised accredited Certificate (Option 1)

Nationally recognised accredited Statement of Attainment (Option 2)

### Recognition of Prior Learning

Recognition of Prior Learning (RPL) is a process where students may be granted credit towards a qualification in recognition of their prior skills and knowledge gained through work experience, life experience and/or formal training. The process requires students to gather evidence of their skills. Fees apply. Ask Hope College for an RPL application form.

### Centrelink Study Allowance

This course is Centrelink approved. You may qualify for Austudy, Youth Allowance, Abstudy or PES. For information on your eligibility, contact Centrelink <http://www.centrelink.gov.au>

### Fees

Application Fee: \$100 (non-refundable fee)  
Option 1: \$1500 (12 units – complete Certificate IV in Theology)  
Option 2: \$500 (4 chaplaincy units @ \$125 each unit)

<b>Hope College</b> Box 35 Bond University Q 4229	
P: 07 5501 8000 F: 07 5501 8060 E: <a href="mailto:hopecollege@gmail.com">hopecollege@gmail.com</a> W: <a href="http://www.hopecollege.com">www.hopecollege.com</a>	Provider Code: 2942 CRICOS Provider Code: 01679M Centrelink Code: 4P105

# Chaplaincy Training

## Diploma of Christian Ministry 30269QLD



## Distance Education – Enrol Anytime!

This training provides students with an understanding of the role and responsibilities of a chaplain and has been developed in consultation with industry practitioners. This course will equip you with core Chaplaincy skills to assist people with relationship and communication issues, stress, life changes, decision making, personal and spiritual growth, career guidance, grief and loss and substance abuse issues.

Different Chaplaincy jobs will require different specialist skill sets. Some organisations will have specific requirements. For example, Army Chaplains have well defined roles and application procedures. Some denominations require a Certificate IV for ordination as a Pastor. Some denominations may have different standards for chaplains hence a range of training requirements. There are no national standards, as this ministry is self-regulating. It is best to talk with your church, the Chaplaincy department of your denomination and with the workplace that is open to having a chaplain.

### Entry Requirement

Certificate IV in Christian Ministry or Theology (minimum of 588 nominal hours).

Please note the Diploma Chaplaincy stream does not build on the Certificate IV Chaplaincy stream. Both streams have similar content. The Diploma stream is designed for students who have already completed a general Certificate IV in Theology or Christian Ministry and want to specialise at the Diploma level.

Your application will be assessed using the following selection criteria:

1. Applicants will need to complete an Interview Questionnaire to ascertain their suitability and availability for Vocational Placement and may be required to obtain a Suitability Card and/or Police Check.
2. Applicants will need a reference from their local Pastor.

## COURSE STRUCTURE

### Chaplaincy Subjects

HCCM220	Chaplaincy Fundamentals
HCCM221	A Chaplains Ministry to Diverse People Groups
HCCM222	Effective Communication Techniques for Chaplains
HCCM223	A Chaplain's Response to Various Client Issues

### **OPTION ONE: Diploma of Christian Ministry 30269QLD (12 subjects)**

Complete the four chaplaincy subjects listed above, plus another eight theology subjects to complete the full Diploma of Christian Ministry.

Under Option 1 students are required to complete **240 hours of Vocational Placement** i.e. volunteer work on behalf of their local church. 100 of these hours must be actively participating in a community based ministry where they can gain chaplaincy skills and experience.

**OPTION TWO: Four Chaplaincy Subjects (4 subjects) only** Enrol into the Diploma of Christian Ministry 30269QLD, complete the four chaplaincy subjects and you'll receive a Statement of Attainment listing the following national competencies:

CHCPOL3A	Undertake research activities*
CHCCOM4B	Develop, implement and promote effective communication techniques*
CHCCS405A	Work effectively with culturally diverse clients and co-workers *
CHCNET3B	Develop new networks*
* All of these units can be directly credited towards a <i>Diploma of Community Welfare Work CHC50702</i>	

Under Option 2 students are required to complete **100 hours of Vocational Placement** i.e. volunteer work on behalf of their local church actively participating in a community based ministry where they can gain chaplaincy skills and experience.

### Assessment

Exercises, questions, case scenarios, research, portfolios and workplace competency.

### Support services

Training support is provided by Hope College staff via phone, email and/or internet for the duration of the course. Our specialist chaplaincy trainer is Pastor Christian Kahnt who is chaplain of Bond University.

### On-going Education Options

Completion of this course qualifies you for entry into the Advanced Diploma in Christian Ministry and will provide partial Direct Credit Transfer into a Diploma of Community Welfare Work and a range of other nationally recognised training.

### Award

Nationally recognised accredited Diploma (Option 1)

Nationally recognised accredited Statement of Attainment (Option 2)

### Recognition of Prior Learning

Recognition of Prior Learning (RPL) is a process where students may be granted credit towards a qualification in recognition of their prior skills and knowledge gained through work experience, life experience and/or formal training. The process requires students to gather evidence of their skills. Fees apply. Ask Hope College for an RPL application form.

### Centrelink Study Allowance

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